



Clarence-Rockland

REQUEST FOR QUOTATION

Grader/Operator Rental

F18-INF-2018-032

1. You are invited to submit a Bid for the services/products listed below and/or in accordance with any specifications attached.
2. The City may accept or reject any bids, in whole or in part. The City is **NOT** obligated to accept the lowest bid.
3. Bids will be called, received, evaluated, accepted, and processed according to the City's Procurement By-law and related procedures. By submitting a bid, the bidder agrees to be bound by such by-law, as amended from time to time and such related procedures.
4. All information that is supplied to the City in this Request for Quotation will become the property of the City and will be subject to the *Municipal Freedom of Information and Protection of Privacy Act* (Ontario). Please note that only the name of the successful bidder will be made public. Disclosure of any other information contained in this Request for Quotation will be made in accordance with the *Act*.
5. If a bidder requires any clarifications regarding this Request for Quotation, then the bidder should contact the City Representative listed below prior to submitting its bid. Any such clarifications so given will not in any way alter this Request for Quotation.
6. No officer, employee or agent of the City is authorized to orally alter any portion of this Request for Quotation.
7. If any alterations to this Request for Quotation are required, then the City will issue a written addendum to the bidders prior to the closing deadline specified below.
8. Failure to comply with the following bid terms and conditions **WILL** result in a non-compliant bid:
 - a. Bids must be received by the City **PRIOR** to the closing deadline specified below. Bids that are received after the closing deadline specified below will not be considered and will be returned to the bidder unopened.
 - b. Bids must be received by the City in person or by fax, courier, email or mail. Bids must be addressed to the attention of the City Representative listed below.
 - c. Bids must be submitted on the form that is supplied by the City, unless otherwise permitted.
 - d. Bids must not be restricted by a statement added to the form, by a covering letter or by alterations to the form, unless otherwise permitted.
 - e. Bids must be signed by an authorized signing officer of the bidder. If a joint bid is submitted, then it must be signed by an authorized signing officer of each of the bidders.
 - f. Bids must be legible and must be written in ink or typewritten.
 - g. Bidders must list in their bid any addenda that were considered when their bid was prepared.
 - h. Bids must be irrevocable for 120 calendar days after the closing deadline specified below, unless otherwise permitted.
 - i. All erasures, over-writing or strikeouts on the form must be initialled by an authorized signing officer of the bidder.
9. Failure to comply with the following bid terms and conditions **MAY** result in a non-compliant bid:
 - a. Bids should not contain any deficiencies, omissions, irregularities.
 - b. Bidders should acknowledge in their bid submission, all addenda that was issued by the City as a result of this request.
10. Equivalents **MAY** be considered. If a bidder is submitting an equivalent service or product, then the bidder should describe the equivalent service or product and provide evidence of its equivalency. The City will determine whether any equivalents are acceptable to it.
11. The City Representative listed below will send the successful bidder an email or fax transmission of the award of the bid.
12. The City may award by item (or part thereof), category of items (or parts thereof), or all items of this Request for Quotation. The City may waive deficiencies, omissions, irregularities, if in so doing, the best interests of the City would be served, and no liability will accrue to the City for its decision in this regard.
13. Payment of invoice(s) may be made by the Corporate Visa Card - \$5,000 / transaction limit.
14. The City of Clarence-Rockland will not be liable, nor reimburse any bidders for costs incurred in the preparation of bids, or any other services that may be requested as part of the bidding process.

TO BE DIRECTED TO:

Alain Payer
Financial Analyst
Cit /City Clarence-Rockland
1560 Laurier Street
Rockland, Ontario
K4K1P7
apayer@clarence-rockland.com

DEADLINE: 2:00 PM

September 21, 2018

LATE BIDS WILL BE REJECTED

GENERAL DESCRIPTION

The intent of this Bid call is to invite and receive bids to furnish all labour, materials, services, transportation and incidentals to perform the following work:

To supply a grader, a duly licensed operator and to provide all fuel, maintenance and other service as necessary to ensure that the vehicle covered by this agreement meets with the safety and performance standards of the Ministry of Transportation, Ontario.

The City will guarantee 250 hours to the Contractor during the 12 months call up period.

The equipment and the operator shall be available for work 24 hours per day, 7 days per week, from approximately November 15th, 2018 to May 15th, 2019 (lifting of half loads restriction) of each year. Actual start and finish dates shall be determined by the City representative. The Contractor must have sufficient staff to operate continuously, if necessary during this period.

The intent is to use the grader on a call up period during other periods of the year.

Further, the owner shall cooperate with, and he will ensure the cooperation of his operator(s) in fulfilling all aspects of the work as may be from time to time, assigned by the City or other supervisory personnel, in such fashion or manner as requisite to good performance.

The equipment tendered must be in good mechanical and operational condition and final acceptance of any tender will be subject to inspection and approval of each unit by the Operations Manager or his authorized representative.

The Contractor shall have at his disposal reasonable back-up equipment to perform his designated duties should the need arise.

A Global Positioning System (GPS) shall be installed on the Contractor's main grader and back up grader shortly after the contract is awarded. The GPS will be installed and maintained by the Municipality and at no cost to the Contractor. The GPS will mostly be used to address requests and complaints from residents and also to clear up discrepancies for billable hours between the Municipality and the Contractors.

Only trucks registered by the Ministry of Transportation, Ontario, to the Company and bearing the registered license numbers will be accepted for hire by the City.

The Contractor shall submit in writing, the names, addresses and telephone numbers of all operators to the City or his representative not later than November 15th, of each year. The operators shall be subject to testing and approval by the City or his representative.

The Contractor shall be responsible for training his staff to carry out the work described under the terms of this contract. Training must take place outside working hours and at no cost to the municipality.

The Contractor must be available by telephone and be on location of operations on a mutually agreed time after being called. No answering service shall be allowed, direct lines only.

No other contractors shall be used unless the City or his representative is notified in advance of the names and telephone numbers of the persons to be added to the list. These persons shall be subject to testing as set out in this.

Time to be counted as working hours starts when the equipment and operator commence grading operations and continues until the operations are completed and released by the City or his representative. Lunch breaks shall not be included as part of the working hours. If the operations commence again within one hour of the completion of the first completion, the time shall run without interruption. To be eligible for continuous payment during this period of less than one hour, the operators must be standing by ready to continue. If the period between operations is greater than one hour, the hourly rate shall not be paid for the time between operations. The City will guarantee 250 hours to the Contractor during the peak winter period and the 12 month call up period. The number of hours to be worked throughout this contract is subject to the amount of precipitation and accumulation.

Any breakdown during a call-out shall be reported immediately to the City Representative in charge.

Contractor is to call the City representative at the end of each shift.

No fuel premiums will be paid.

Standby time shall **ONLY** be paid if the contractor stores his equipment at the municipal garage located at 417 Lemay, Clarence Creek. **NO** standby time shall be paid if the contractor choose to store his equipment at another location.

Standby time will **ONLY** be paid during the months of November-2018 through April-2019.

A minimum of 8 hour shift will be paid per call out.

No travel time will be paid

The Contractor shall ensure that the operations that are subject to this contract shall at all times rate in priority above the performance of operations under any contract with any other private or public body or person.

The Contractor must inspect with the Operations Manager or his representative all grading operations noting the location of utility plant, mail boxes, signs, guide rails, retaining walls, homes and other buildings close to the roadway. The Contractor must ensure that no damage is caused to such installations during the course of his maintenance operations. If such damage results, then the Contractor acknowledge that he shall be responsible for the cost of repairing the damages to the satisfaction of the Operations Manager or his representative.

The Contractor shall be responsible for repairing any damages done to private or municipal property, during the course of his work. Repairs shall be carried out to the satisfaction of the City or his representative.

The City reserves the right to accept or reject any or all Bids, in whole or in part, to accept a Bid other than the lowest and/or to NOT accept any Bid for any reason whatsoever, and to accept any Bid if, upon evaluation analysis, it is considered to be in the City of Clarence-Rockland's best interest. Award of the contract in its entirety or in part shall be in accordance with City of Clarence-Rockland requirements.

The following documents, as listed, shall be submitted prior to or at the time of signing an agreement or prior to the issuance of a PO:

- Insurance Certificate;
- a current copy of the Workplace Safety and Insurance Clearance Certificate, and
- Accessibility Standards for Customer Service Training Acknowledgement Form

Bid Number: F18-INF-2018-032
Bid Description: Grader/Operator Services
Closing Date: September 21st, 2018
Time: 2:00 p.m. Local Time

Submitted To: Corporation of the City of Clarence-Rockland
(Owner)
1560 Laurier
Client Service Center
Rockland, ON
K4K1P7

Company Name

I/We the undersigned have read and understand this Bid document, and herewith agree to perform the work required in accordance with the Bid document issued by Procurement Services, at the price(s) listed below:

Supply: Grader/Operator Services

_____/100
Prices are in Canadian dollars, and excluding HST (Dollars in Words to be inserted above)

Dollars (\$_____)
(Dollar numbers to be inserted above)

Date of Earliest Commencement of Work upon award _____

We certify that:

1. The party executing this document is authorized to sign the same.
2. To the best of my/our knowledge and belief the information provided in our bid submission is correct.
3. Except as expressly and specifically permitted in the instructions to Bidders, we shall not have any claim for any compensation of any kind whatsoever, as a result of participating in this bid, and by submitting a bid we shall be deemed to have agreed that we have no such claim.
4. To the best of my/our knowledge and belief our bid submission is made without any connection, comparison of figures or arrangement with or knowledge of any other corporation, firm or person submitting a bid for the same work and is in all respects fair and without collusion or fraud.
5. To the best of my/our knowledge and belief no member of the Council and no officer or employee of the Corporation of the City of Clarence-Rockland is, will be, or has, become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise in, or in the performance of the contract, or in the supplies, work, or business to which it relates, or in any portion of the profits thereof, or in any of the money to be derived therefrom.
6. My/Our bid submission will remain open for acceptance for a period of 120 (one hundred and twenty) calendar days after opening of the bids and the Corporation of the City of Clarence-Rockland may at any time within this period accept our bid submission.
7. To the best of my/our knowledge and belief there is not nor was there any actual or perceived unfair advantage or conflict of interest in our bid submission or our performing of or observing the contractual obligations of the proponent as set out in the contract.

Signed and submitted for and on behalf of:

_____ Company Name		
_____ Address	_____ City	_____ Postal Code
<input checked="" type="checkbox"/> _____ Signature of Authorized Signing Officer	_____ Print Name, Title	
() _____ Telephone Number	_____ Date	
() _____ Fax Number	_____ Email Address	
_____ HST Business Number	_____ Payment Terms (E.G. 2%-10 Days, Net 30)	

Your completion of this form confirms acceptance of the City of Clarence-Rockland's Standard Terms and Conditions. Bidders who impose restrictions on their bid using a qualifying statement risk having their bid rejected.

PRICING SCHEDULE

The Bidder hereby bids and offers to enter into the Contract referred to and to supply and do all or any part of the Work which is set out or called for in this Bid, at the unit prices, and/or lump sums, hereinafter stated. **The Total Bid amount shall include all costs incurred, excluding taxes.**

Please provide a financial offer providing firm **Hourly Rates** for the equipment and resources identified and a firm stand-by time rate based on a 24 hour cycle shift. **Hourly Charge Rates** are to be the full cost of service including all local travel and out of pocket expenses but excluding Harmonized Sales Tax (HST).

Period	15-Nov-2018 to 15-May- 2019
Hourly Rate	
<u>Minimum hour shift</u>	
<u>Stanby Time Rate if applicable</u>	

MAIN GRADER SPECIFICATIONS: shall have a minimum of 200 horsepower or equivalent to a 740 Champion and be equipped with a slope meter and with the following attachments:

Brand: _____
 Model: _____
 Year: _____
 Power: _____ H.P. _____

ATTACHMENTS

1. One way plow must have a minimum of 11 feet:
Brand name: _____ with _____ feet.
2. Snow wing must have a minimum of 12 feet:
Brand name: _____ with _____ feet.
3. Blade must have a minimum of 12 feet for grading.
Yes: _____ No: _____
4. Blade with replaceable carbide teeth:
Brand name: _____
Type: _____
5. Yellow and blue interchangeable and rotary safety lights:
Yes: _____ No: _____
6. Set of traction chains to be used on a need basis:
Yes: _____ No: _____

BACK UP GRADER SPECIFICATIONS: shall have a minimum of 200 horsepower or equivalent to a 740 Champion and be equipped with a slope meter and with the following attachments:

Brand: _____
Model: _____
Year: _____
Power: _____ H.P. _____

ATTACHMENTS

1. One way plow must have a minimum of 11 feet:
Brand name: _____ with _____ feet.
2. Snow wing must have a minimum of 12 feet:
Brand name: _____ with _____ feet.
3. Blade must have a minimum of 12 feet for grading.
Yes: _____ No: _____
4. Blade with replaceable carbide teeth:
Brand name: _____
Type: _____
5. Yellow and blue interchangeable and rotary safety lights:
Yes: _____ No: _____
6. Set of traction chains to be used on a need basis:
Yes: _____ No: _____

I/We, offer to supply the services or products at the price set out in the bid form. I/We, have read, understand, and agree to be bound by the standard terms and conditions attached.

Authorized Signature Title

Date

1. DEFINITIONS

“City” means The Corporation of the City of Clarence-Rockland.

“Bidder” means the person, firm or corporation submitting a bid to the City.

“Vendor” means the person, firm or corporation to whom the City has awarded this bid pursuant to this Request for Quotation.

“Subcontractor” means the person, firm or corporation having a contract with the vendor for any part of the work.

“Request for Quotation” means this request for quotation, any addenda, and any specifications attached hereto.

“Work” means all labour, materials, equipment, fixtures, services, supplies, and acts required to be done, furnished or performed by the vendor.

“T&Cs” means these standard terms and conditions and any addenda.

2. PROOF OF ABILITY

Upon the request of the City, a bidder may be required to show evidence of its experience and of its ability to perform the services or to deliver the products by the specified date (including evidence for its subcontractors).

3. DELIVERY

Time shall be material and of the essence in the execution of the work required as outlined in the T&Cs.

Unless otherwise stated the work specified in T&Cs shall be delivered or completely performed by the Vendor as soon as possible and in any event within the period set out herein as the guaranteed period of delivery or completion after receipt of a purchase order thereof.

Work shall be subject to further inspection and approval by the City.

4. PRICING REQUIREMENT

4.1. Prices shall be in Canadian Funds, quoted separately for each item stipulated, F.O.B. the point specified therein.

4.2. All prices bid shall include applicable customs duty, excise tax, freight, insurance, and all other charges of every kind attributable to the work, and where applicable, H.S.T. shall be extra and not shown, unless otherwise specified.

4.3. If the bidder intends to manufacture or fabricate any part of the work outside of Canada, it shall arrange its shipping procedures so that its agent or representative in Canada is the importer of record for customs purposes.

4.4. Except as provided elsewhere in this document, the prices bid shall not be subject to adjustment for any cost of the work to the vendor.

4.5. Prices bid must include all incidental costs and the Vendor shall be deemed to be satisfied as to the full requirements of the bid. No claims for extra work will be entertained and any additional work must be authorized in writing prior to commencement. Should the Vendor require more information or clarification on any point, it must be obtained prior to the submission of the bid.

4.6. Should any additional tax, duty or any variation in any tax or duty be imposed by the Government of Canada or the Province of Ontario become directly applicable to work specified in this document subsequent to its submission by the Bidder and before the delivery of the work covered thereby pursuant to a purchase order issued by the City appropriate increase or decrease in the price of work shall be made to compensate for such changes as of the effective date thereof.

5. TERMS OF PAYMENT

5.1. In order to qualify for payment, the Vendor must submit to the City invoices in a form satisfactory to the City.

5.2. The City will pay such invoice within forty five (45) calendar days of the City's receipt of such invoice if the work has been performed to the satisfaction of the City.

5.3. Where progress payment terms are specified, the City will accept billing for 100 percent of the actual value of each element of the work performed in each month and accepted by the City.

5.4. Where required by the Construction Lien Act appropriate monies may be held back until 45 days after the completion of the work.

5.5. The City may withhold any portion of any amount payable to the Vendor as is necessary to remedy any defect or deficiency in the Vendor's obligations pursuant to these T&Cs.

5.6. Acceptance by the Vendor of any payment by the City will constitute a waiver of any claims by the Vendor against the City.

6. PATENTS AND COPYRIGHTS

6.1. The vendor shall, at its expense, defend all claims, actions or proceedings against the City based on any allegations that the work or any part of the work constitutes and infringement of any patent, copyright or other proprietary right, and shall pay to the City all costs, damages, charges and expenses, including its lawyers' fees on a solicitor and his own client basis occasioned to the City by reason thereof.

6.2. The vendor shall pay all royalties and patent license fees required for the work.

6.3. If the work or any part thereof is in any action or proceeding held to constitute an infringement, the vendor shall forthwith either secure for the City the right to continue using the work or shall at the vendor's expense, replace the infringing items with non-fringing work or modify them so that the work no longer infringes.

7. ASSIGNMENT AND SUBCONTRACTING

The vendor shall not assign or subcontract the T&Cs or any portion thereof without the prior written consent of the City.

8. LAWS AND REGULATIONS

8.1. The vendor shall comply with relevant federal, provincial and municipal statutes, regulations and by-laws pertaining to the work and its performance. The vendor shall be responsible for ensuring similar compliance by its suppliers and subcontractors.

8.2. The T&Cs shall be governed by and interpreted in accordance with the laws of the Province of Ontario.

9. CORRECTION OF DEFECTS

If at any time prior to one year (or specified warranty/ guarantee period if longer than one year) after the actual delivery date of the equipment (or completion of the work) any part of the equipment (or work) becomes defective or is deficient or fails due to defect in design, material or workmanship, or otherwise fails to meet the requirements of the T&Cs, then the vendor, upon request, shall make good every such defect, deficiency or failure without cost to the City. The vendor shall pay all transportation costs for parts and/or equipment both ways between the vendor's factory or repair depot and the point of use.

10. PROCUREMENT BY-LAW

Bids will be called, received, evaluated, accepted and processed in accordance with the City's Procurement By-law and related procedures. By submitting a bid for this request for quotation, the bidder agrees to be bound by the terms and conditions of such by-law any amendments thereto and related procedures, as fully as if it were incorporated herein.

11. TERMINATION

11.1. The City may terminate this T&Cs upon twenty (20) calendar days written notice to the Vendor for whatever reason.

11.2. The City may terminate these T&Cs and the rights granted hereunder, without prejudice to enforcement of any other legal right or remedy, upon giving written notice of such termination upon the happening of any of the following events:

- (a) if the Vendor breaches any of these T&Cs or any other agreement entered into between the Vendor and the City and such breach continues for a period of five (5) calendar days after written notice thereof has been given to the Vendor;
- (b) if the Vendor is in default of any loan, is unable or unwilling to pay its debts as they become due, is in receivership, becomes bankrupt (whether voluntary or involuntary) or insolvent, makes an assignment for the benefit of, or compromise with its creditors, makes a plan of arrangement, or is subject to a similar circumstance;
- (c) if the Vendor is wound up or dissolved or ceases or threatens to cease to carry on business as a going concern; or
- (d) if any of the Vendor's representations and warranties in these T&Cs or any statements made to the City by the Vendor are materially false, misleading or inaccurate.

11.3. In the event that the City terminates these T&Cs, the following will apply:

- (a) all payments hereunder by the City to the Vendor will cease as of the time that such termination becomes effective;
- (b) the City may replace the Vendor from the time such termination becomes effective;
- (c) the Vendor will have no claim against the City except for payment for amounts owing prior to the time that such termination became effective;
- (d) such termination will not relieve the Vendor from liability accrued prior to the time such termination became effective; and
- (e) nothing in these T&Cs will limit the rights of the City to recover damages from the Vendor or to exercise any other rights or remedies it may have at law or in equity or otherwise.

12. QUANTITIES

12.1. Where quantities are shown as approximate, they are not guaranteed to be accurate and are furnished without any liability on behalf of the City and shall be used as a basis for comparison only.

12.2. The quantities are the best estimate that the City can provide at the time of issuance of this Request for Quote

12.3 The City reserves the right to increase or decrease the quantities.

13. INDEMNITY

The Vendor shall defend, hold harmless and indemnify the City (including its elected officials, officers, representatives, agents, employees, volunteers and affiliates) against all claims, demands, losses, suits, damages (including indirect, special, consequential, remote and economic damages), fees, fines, royalties, liability and expenses (including reasonable lawyer's fees) arising out of any suit, claim or action relating to the Vendor's performance or non-performance of its obligations pursuant to these T&Cs, including any breach of any representation or warranty, or for actual or alleged direct or contributory infringement of, or inducement to infringe, any intellectual property right relating to the work or for actual or alleged misuse or misappropriation of a trade secret resulting directly or indirectly from the Vendor's action. These obligations of indemnity will survive the termination or expiration of these T&Cs however caused.

14. DISPUTE RESOLUTION

Any dispute or disagreement in connection with or related to these T&Cs which is not resolved by mutual agreement between the Vendor and the City

will be decided by the City. The decision of the City will be final and binding on the parties. Pending the decision of the City on such dispute or disagreement, each party will proceed diligently with the performance of these T&Cs.

15. TRAINING REQUIRED ABOUT ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES.

Section 6 of Ontario Regulation 429/07 (Accessibility Standards for Customer Service), made under the *Accessibility for Ontarians with Disabilities Act, 2005*, requires that the contractor (successful bidder/proponent) shall ensure that its employees, agents, volunteers, or others for whom it is at law responsible, receive training about the provision of the goods and services to persons with disabilities.

The training must be provided in accordance with the Regulation and shall include, without limitation:

- a review of the purposes of the Act and the requirements of the Regulation
- instruction about all matters set out in Section 6 of the Regulation.

This training is available to you on-line at <http://www.mcass.gov.on.ca/mcass/serve-ability/splash.html> . The on line training takes about twenty minutes.

The contractor (successful bidder/proponent) will be required to provide a signed acknowledgement form to City of Clarence-Rockland Procurement Services or Engineering staff (specified in this document) that confirms their compliance with Section 6 of the Regulation.

16. INSURANCE

16.1. The Vendor shall take out and keep in full force and effect throughout the term (and any extension thereof) the following policies of insurance:

- (a) comprehensive general liability insurance with an inclusive limit of not less than four million dollars (\$4,000,000.00) per occurrence against claims for personal injury, bodily injury or property damage or loss, indemnifying and protecting the City and the Vendor, their respective officials, employees, servants, agents, contractors and subcontractors. Such insurance will specifically state by its wording or by endorsement that: (i) the City is named as an additional insured under the "Additional Insured" section of the policy; and (ii) the policy contains a cross-liability clause which will have the effect of insuring each person named in the policy as an insured in the same manner and to the same extent as if a separate policy had been issued to each;
- (b) such insurance covering such risks and in such amounts and with carriers as the City may reasonably prescribe from time to time.

16.2. Such insurance policies will not be terminated, cancelled or materially altered unless written notice of such termination, cancellation or material alteration is given by the insurers to the City at least thirty (30) calendar days before the effective date thereof. Any revisions must be submitted for approval by the City.

16.3. Upon the request of the City, the Vendor shall deliver to the City a certificate of insurance in form and content satisfactory to the City evidencing that the insurance required under these T&Cs continues in full force and effect.

17. INSURANCE CLAIMS

Claims or alleged claims received by the Contractor shall be dealt with immediately by the Contractor.

- (a) The Contractor shall retain an independent adjuster who will determine the Contractor's liability for all third party claims, and advise the claimant in writing of the determination of liability within sixty (60) days of service of the claim on the Contractor. Copies of

such determination of liability shall be forwarded to the City of Clarence-Rockland.

- (b) If the Contractor or the Contractor's independent adjuster fails to respond within the time noted in (a) or responds in a manner inconsistent with the evidence at hand, the City of Clarence-Rockland reserves the right to have another independent adjuster review the claim and determine liability therefore. Any monies incurred by the City of Clarence-Rockland to investigate, defend and satisfy any third-party claim where it was determined that the Contractor was liable will be deducted from monies owing to the Contractor by the City of Clarence-Rockland.
- (c) If a claim is settled to the satisfaction of the Claimant, the Contractor shall provide the City of Clarence-Rockland with a copy of the Claimant's Release. The Claimant's Release shall cover the interests of the Contractor and The Corporation of the City of Clarence-Rockland, its employees, agents and anyone for whom it is in law responsible.

19. AWARD

The City Representative listed will send you an email which will outline the intent to award.

As part of this communication, the following documents as listed shall be submitted prior to beginning work:

- a) Certificate of insurance;
- b) a current copy of the Workplace Safety and Insurance Clearance Certificate.
- c) Signed copy of the Accessibility Standards for Customer Service Training Acknowledgement Form (see last page)

APPENDIX A – COURTESY LABEL

From:



**BID SUBMISSION
F18-INF-2018-032
GRADER RENTAL
TO: THE CORPORATION OF THE CITY OF CLARENCE-ROCKLAND**

**1560 Laurier
Client Service Centre
Rockland, ON
K4K1P7**

CLOSING DEADLINE – no later than 2:00PM, 21-SEP-2018

