



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
SPECIAL MEETING MINUTES**

January 9, 2017
Council Chambers
415 Lemay Street, Clarence Creek, Ont.

PRESENT: Guy Desjardins, Mayor
Jean-Marc Lalonde, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
André J. Lalonde, Councillor Ward 5
Krysta Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk

ABSENT: Yvon Simoneau, Councillor Ward 4
Diane Choinière, Councillor Ward 8

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 7:00 p.m.

2. Adoption of the agenda

RESOLUTION 2017-01

Moved by Jean-Marc Lalonde

Seconded by Michel Levert

BE IT RESOLVED that the agenda of the special meeting be adopted as presented.

CARRIED

3. Disclosure of pecuniary interests

None

4. Chief Administrative Officer's Work Plan and Objectives for 2017

Mrs. Helen Collier presents her work plan and objectives for 2017. She adds that she has planned a meeting with the directors to further discuss on January 19th.

Further to discussions in regards to ward boundaries, Mrs. Monique Ouellet explains that a report was brought forward to Council in 2015 in order to see if Council was interested in changing the ward boundaries. Mrs. Ouellet confirms that she will verify the required timelines and inform Council accordingly.

Further to discussions on corporate training needs, Mrs. Helen Collier confirms that a training plan will be prepared and implemented in 2017.

Further to discussions in regards to the potential of twinning with Korea, Mrs. Helen Collier explains that Mr. Robert Kehoe will be bringing a report to Council in February.

Mrs. Helen Collier explains that she is also working on eliminating the long distance telephone charges within the municipality, as well as the enlargement of Hwy 17 initiative.

Mrs. Collier gives an overview of the 2017 work plan for the Protective Services department.

Further to discussions in regards to the Fire Master Plan, members of Council discuss the criteria used by 911 to deploy the Fire Department to accident scenes.

Further to discussions, Mrs. Helen Collier confirms that she will inform members of Council of the process that is in place to inspect and address street light issues.

Further to discussion in regards to the By-law Operations report that is forthcoming, Mrs. Collier explains that the said report will provide Council with an opportunity to discuss and set its expectations in regards to the services provided.

Mrs. Collier gives an overview of the 2017 work plan for the Community Services department.

Further to discussion in regards to the bike path review, Mrs. Helen Collier confirms that the responsibility for bike paths lies with Community Services.

Mrs. Collier gives an overview of the 2017 work plan for Corporate Services as well as Finance and Economic Development.

Mrs. Collier gives an overview of the 2017 work plan for the Infrastructure and Planning Department. She adds that in addition to the list presented, the

department is also looking into potentially providing water services to The Nation municipality.

Further to discussions, Councillor André Lalonde indicates that, in his opinion, the Chief Administrative Officer should be concentrating primarily on the following initiatives and all members of Council present agree:

- 1)b. Finalizing the Strategic Plan;
- 1)c. 10-year Capital Replacement Plan;
- 1)d. Asset Management Strategies;
- 1)f. 2018 Budget;
- 1)k. Legal matters;
- 2)a. Fire Services Master Plan;
- 2)b. Fire Negotiations - IAFF;
- 5)a. Industrial Park; and
- 6)b. Snow dump.

Further to discussions, Mrs. Helen Collier confirms that she will request that Mr. Robert Kehoe explain to Council if the increased tax rate has been taken in consideration when the commercial waste rate was determined.

**5. Confirmatory By-law
RESOLUTION 2017-02
Moved by Jean-Marc Lalonde
Seconded by Carl Grimard**

BE IT RESOLVED that Municipal Council of the City of Clarence-Rockland hereby adopts By-law no. 2017-03, being a confirmatory by-law for the special meeting of January 9, 2017.

CARRIED

6. Adjournment

The Mayor adjourns the meeting at 8:17 p.m.



Guy Desjardins, Mayor



Monique Ouellet, Clerk

