

OFFICE CONSOLIDATION – SEPTEMBER 2018

CORPORATION OF THE CITY OF CLARENCE-ROCKLAND

BY-LAW 2015-176

BEING A BY-LAW TO ACTUALIZE CERTAIN USER FEES AND CHARGES FOR THE CITY OF CLARENCE-ROCKLAND.

WHEREAS Sections 391 of the Municipal act, 2001, as amended provides that without limiting sections 9, 10 and 11, a municipality may impose fees or charges on persons, for services or activities provided or done on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, for the use of its property including property under its control; and

WHEREAS Part VIII, section 35 of the *"Fire Protection and Prevention Act 1997 S.O. 1997* , as amended, provides that the Fire Chief or an assistant of the Fire Marshall may impose the fees and charges fees for services or activities stemming from a fire department; and

WHEREAS Section 7 of The Building Code Act 1992, as amended; empowers Council to enact certain by-laws respecting construction, demolition and change of use permits and inspections;

WHEREAS the Commissioners for Taking Affidavits Act, R.S.O. 1990, empowers the Clerk, Deputy-Clerk and Treasurer of the City of Clarence-Rockland, by virtue of their office, as commissioners for taking affidavits in the County of Prescott and Russell; and

WHEREAS Section 69 of the Planning Act, R.S.O. 1990, Chapter P. 13 empowers the Council of a municipality to pass a by-law prescribing a tariff of fees for the processing of applications made in respect to planning matters;

WHEREAS the Council of the Corporation of the City of Clarence-Rockland deems it expedient to actualize user fees to recover the costs of services or activities provided by the City of Clarence-Rockland;

NOW THEREFORE the Council of the City of Clarence-Rockland enacts as follows:

1. **THAT** the user fees be established as per Schedules 'A' to 'N' attached hereto and forming part of this by-law, being:
 - a. Schedule 'A' – Ice Rental Fees
 - b. Schedule 'B' – Fire Department Fees
 - c. Schedule 'C' – Day Care Fees
 - d. Schedule 'D' – Bus pass Fees
 - e. Schedule 'E' – Slab Rental Fees

- f. Schedule 'F' – Rates for fishing tournament and special activities at the boat launch
 - g. Schedule 'G' - Publicity on the CRtranspo buses and bus shelters
 - h. Schedule 'H' – Classes of permits and permit fees
 - i. Schedule 'I' - Fees for the processing of applications in respect to planning matters
 - j. Schedule 'J' - User fees – Corporate Services
 - k. Schedule 'K' – User fees – Finance Department
 - l. Schedule 'L' - Open air burning permit fees
 - m. Schedule 'M' - Business licence fees
 - n. Schedule 'N' – Dog licensing fees
 - o. Schedule 'O' – Sports fields rates
 - p. Schedule 'P' – Rental rates for the community Halls
 - q. Schedule 'Q' – Landfill Site Fees
2. **THAT** any user fees actualized by this by-law shall take precedence over any other user fees previously adopted by any previous by-law, resolution and/or policy
3. **THAT** the by-laws 2004-11, 2009-185, 2012-25, 2012-59, 2013-26, 2013-27, 2014-86 and 2015-109 are hereby repealed as of January 1st, 2016:
4. **THAT** this by-law shall come in force and effect as of January 1st, 2016.

READ AND ADOPTED IN OPEN COUNCIL THIS 21ST DAY OF DECEMBER, 2015.

GUY DESJARDINS, MAYOR

MONIQUE OUELLET, CLERK

SCHEDULE "A" TO BY-LAW 2015-176, AS AMENDED BY BY-LAW 2018-33

TARIFS DE LOCATION – PATINOIRES INTÉRIEURES
RENTAL FEES – INTERIOR ICE RINK

	<i>Associations de sport mineur local</i> Local minor sport associations	<i>Autres</i> Others
<i>Heures de pointes</i> Prime Time Hours	206\$/h	235 \$/h
<i>Heures creuses</i> Down Time Hours	180.25\$/h	200 \$/h
<i>Location de dernière minute</i> Last minute Ice rental	154.50 \$/h	154.50 \$/h

ANNEXE "B" / SCHEDULE "B"

to By-law no. 2015-176/ au règlement no. 2015-176
as amended by By-Law 2016-93/ tel que modifié par le règlement 2016-93

1. RECHERCHES DE DOSSIERS	1. FILE SEARCH	FRAIS/ FEE
<ul style="list-style-type: none"> ◆ Lettres de conformité aux avocats et aux agents d'immeubles ◆ Lettres de conformité pour ventes d'immobiliers ◆ Sommaires de rapports d'incendies pour courtiers d'assurance ◆ Lettres de conformité pour la Régie des alcools de l'Ontario (excluant organisations accréditées) ◆ Toutes autres lettres de conformité ◆ Révision de plan de subdivision 	<ul style="list-style-type: none"> ◆ Letters of conformity to lawyers and real estate agents ◆ Letters of conformity for real estate sales ◆ Fire incident summary reports for insurance brokers ◆ Letters of conformity for the Liquor Commission Board of Ontario applications (excluding accredited organizations) ◆ All other letters of conformity ◆ Subdivision plan review 	75.00 \$
2. INSPECTIONS SUR SITE	2. ON SITE INSPECTIONS	
<p><i>Pour inspection initial et finale seulement</i></p> <ul style="list-style-type: none"> a) Résidentiel b) Appartements c) Hôtel 1 à 10 unités 10 unités et plus d) Propriétés commerciales et industrielles <ul style="list-style-type: none"> ◆ Premier 10,000 pieds carrés ◆ Chaque 5,000 pieds carrés additionnel e) Garderies f) Toute autre inspection non conforme additionnelle 	<p><i>For initial and final inspection only</i></p> <ul style="list-style-type: none"> a) Residential b) Apartment c) Hotel/Motel 1 to 10 units More than 10 units d) Commercial and Industrial properties <ul style="list-style-type: none"> ◆ First 10,000 square feet ◆ Every additional 5,000 square feet e) Daycares f) All other additional non-compliant inspections 	100.00\$ /inspection 100.00 \$ + 25.00 \$ / unité – unit 250.00\$ 20.00 \$ /unité -unit 250.00 \$ 25.00 \$ /pied carré - per square foot 100.00 \$ 50.00\$

3. INSPECTIONS D'ACCREDITATION	3. ACCREDITATION INSPECTIONS	
<ul style="list-style-type: none"> ◆ Foyers de groupe, maisons de pension ◆ Autres inspections d'accrédité 	<ul style="list-style-type: none"> ◆ Group Homes and Retirement homes ◆ Other Accredited inspections 	<p>150.00 \$+ 50.00 \$ l'heure / hour</p> <p>150.00 \$ + 50.00 \$ l'heure / per hour</p>
4. INSPECTIONS POUR LICENCIEMENT D'ÉTABLISSEMENT DE BOISSONS ALCOOLISÉES	4. INSPECTIONS FOR LIQUOR LICENSE APPLICATIONS	150.00 \$
5. COURS PRÉVENTION / EXTINCTEUR DE FEU / ÉVACUATIONS OU SIMULATION DE FEU	5. COURSES PREVENTION/ FIRE EXTINGUISHERS/ EVACUATIONS/ FIRE SIMULATIONS	coûts des matériaux / cost of material +
<p>1 à 10 personnes</p> <p>11 et plus</p>	<p>0 to 10 people</p> <p>Over 11 people</p>	<p>50.00 \$</p> <p>5.00 \$/ person</p>
6. Feu de véhicule, bateaux, véhicules récréatifs, accidents, la fréquentation aux accidents de véhicules, les déversements, les sauvetages, désincarcérations, secours sur l'eau ou la glace, l'assistance aux polices ou ambulances et toutes autres demandes d'intervention du service des incendies que ce soit urgent ou non-urgent.	6. Vehicle fires, boat fires, recreational vehicle fires, attendance to motor vehicle accidents, spills, extrications, rescues, water or ice rescue, police and ambulance assistance and all other fire department requests be it urgent or non-urgent.	Taux établi par <i>Ministère du Transport</i> As per fees set out by <i>Ministry of Transport</i>
7. Gardien de feu (obligatoire ou sur demande)	7. Fire guard (Required or upon request)	1 camion/fire apparatus + 2 pompiers/firefighters + 200.00/heure/hour
8. Permis pour feu d'artifice (excluant organisations accréditées)	8. Fireworks permit (excluding accredited organizations)	100.00 \$
9. Permis de feu pour occasion spécial	9. Special occasions fire permit	25.00\$ + Coût du permis/ Cost of the permit
10. Inspections de véhicules utilisés pour la vente de nourriture ou de rafraîchissement	10. Inspections of refreshment vehicles or food trucks (commonly known as chip wagons)	100.00 \$

<p>11. FAUSSE ALERTE D'ALARME À FEU (à l'intérieur d'une année calendrier):</p> <ul style="list-style-type: none"> ◆ 1^{er} Appel ◆ 2^e appel ◆ Tout appel subséquent 	<p>11. FALSE ALARMS (within one calendar year):</p> <ul style="list-style-type: none"> ◆ 1st false alarm ◆ 2nd False Alarm ◆ All other additional false alarms 	<p>aucun frais + 250.00 \$ + 1,000.00 \$ + Un avis demandant un certificat récent d'une inspection annuelle du système d'alarme, tel que prescrit par le Code des incendies de l'Ontario dans les trente jours suivant la réquisition. A notice requesting proof of a recent certificate of an annual inspection of the alarm system, as prescribed by the Ontario Fire Code within 30 days of the requisition.</p>
<p>12. Inspections initiées ou requises sous le programme de prévention du service d'incendie.</p>	<p>12. Inspections initiated under the fire departments' fire prevention and public education program.</p>	<p>Aucun frais No charge</p>
<p>13. Révision et approbation de plan de distribution de gaz propane tel que requis par TSSA</p>	<p>13. Revision and approval of distribution site for propane gas as required by TSSA.</p>	<p>Niveau/Level 1 350.00\$ + Niveau/Level 2 1000.00\$ + Frais d'inspection selon item 2 d/ Inspection fees outlined in item 2d</p>
<p>14. INFRACTIONS AU CODE DE FEU Établi par <i>Loi sur les infractions provinciales</i> L.R.O. 1990</p>	<p>14. FIRE CODE VIOLATIONS As per <i>Provincial Offices Act</i>, L.R.O. 1990</p>	<p>Taux établi par <i>Loi sur les infractions provinciales</i> L.R.O. 1990 As per fees set out by <i>Provincial Offices Act</i>, 1990</p>

<p>15. RÉTABLISSEMENT DES COÛTS ENCOURUS À 100%</p> <ul style="list-style-type: none"> ◆ Pour location ou achat d'équipement nécessaire pour combattre un feu, démolir, sécuriser ou nettoyer une scène ou emplacement. ◆ Fournir ou remplacer un équipement pour rendre la résidence, commerce ou autre conforme au Code des incendies de l'Ontario. (par ex.: détecteur de fumée, piles, etc.) 	<p>15. 100% COST RECOVER</p> <ul style="list-style-type: none"> ◆ Rental or purchase fees for equipment necessary to assist in extinguishing a fire, demolition, security or clean up at an emergency scene or location. ◆ Provision of or replacement of equipment in a residence, commercial business or other building in order to conform to the Ontario Fire Code. (i.e.: replacement for smoke alarms or batteries, etc) 	<p>Rétablissement des coûts encourus à 100%</p> <p>100% cost recovery</p>
<p>16. SERVICE NON DÛ AUX INCENDIES</p> <p>Service de génératrice/pompe (minimum)</p> <ul style="list-style-type: none"> ◆ Inondation causée par un manque d'électricité ◆ Faire fonctionner la fournaise ◆ Etc. 	<p>16. NON-FIRE RELATED</p> <p>Generator/pump services (minimum)</p> <ul style="list-style-type: none"> ◆ Flooding caused by power outages ◆ To power up the furnace ◆ Etc. 	<p>100.00\$ / heure/hour</p>
<p>17. Lors de notre campagne de prévention Sortez Vivant des alarmes de fumée et de monoxyde de carbone, tous les coûts associés au remplacement de batteries, détecteur de fumée et/ou alarmes de monoxyde de carbone seront facturés au coût réel pour recouvrir le coût de l'achat de l'équipement.</p>	<p>17. Under the Get Out Alive smoke and Carbon monoxide alarm campaign, all costs associated with the replacement of batteries and smoke and/or Carbon monoxide alarms will be billable and recoverable at cost</p>	<p>Rétablissement des coûts encourus à 100%</p> <p>100% cost recovery</p>
<p>18. HONORAIRES POUR L'INTERVENTION DU SERVICE D'INCENDIE - TECHNOLOGIE D'INDEMNISATION</p>	<p>18. FIRE DEPARTMENT RESPONSE FEES- INDEMNIFICATION TECHNOLOGY®</p>	<p>Taux actuel du <i>Ministère du Transport</i> par véhicule par heure, plus les coûts de personnel ainsi que les coûts supplémentaires pour chaque appel</p> <p>Current rates as set by <i>Ministry of Transport</i> per vehicle per hour plus</p>

		personnel costs plus any additional costs for each and every call
--	--	---

<p>19. FEUX À CIEL OUVERT NON-AUTORISÉ</p> <ul style="list-style-type: none"> ◆ Plainte ◆ Brûler entre le coucher et le lever de soleil ◆ Brûler le compost et des déchets toxiques ◆ Interdiction de feu en vigueur ◆ Aucun permis de feu en plein air valide remis ◆ Le défaut de fournir un permis de feu en plein air valide 	<p>19. NON-AUTHORIZED OPEN AIR BURNING</p> <ul style="list-style-type: none"> ◆ Burn complaint ◆ Burning between sunset and sunrise ◆ Burning compost and toxic waste materials ◆ Fire ban in place. ◆ No valid open air burn permit issued. ◆ Failure to provide a valid permit ◆ Any violation of the conditions identified on the open air burn permit. ◆ All other actions deemed in violation of the current Municipal Open air burning bylaw. 	<p>\$250.00</p>
---	--	-----------------

Schedule 'C' to By-law no. 2015-176, as amended by 2018-33
 Annexe 'C' au règlement no. 2015-176, tel que modifié par 2018-33

Groupe d'âge/Age group	Taux journaliers proposés + 11% (effectif le 1er juillet 2018)/Proposed daily fees + 11% (effective July 1st, 2018)	Dépôt de sécurité requis/Security deposit required
<i>Bambin 18 à 30 mois Toddler 18 to 30 months</i>	52.05\$	520.05\$
<i>Précolaire 30 mois à parascolaire Preschool 30 months to School age</i>	50.10\$	501.00\$
<i>(AM/PM) Parascolaire Journée d'école School age School day</i>	22.20\$	222.00\$
<i>(AM or/PM) Parascolaire Journée d'école School age School day</i>	16.65\$	166.50\$
<i>Parascolaire Pleine journée/Full days</i>	31.25\$	312.50\$
Paiement en retard/ Late payment fee	<ul style="list-style-type: none"> • Un intérêt de 1.25% par mois sera appliqué sur les comptes échus. • 10\$ pour l'état de compte qui est émis pour les comptes en souffrance. • 20\$ pour les appels. Ces appels sont généralement faits vers le 15 du mois suivant la date due de la facture. • 30\$ pour la lettre, avisant que le parent n'est plus éligible au service de garde, qui est préparé lorsque le paiement n'est toujours pas reçu. • 30\$ ouverture de nouveau compte. / • A monthly interest of 1.25% will be applied to all accounts in arrears. • 10\$ for the statement sent out because of late payment. • 20\$ for a call. Those calls are usually made around the 15 of each month following the due date of the invoice. • 30\$ for a letter, informing the parents that they are no longer eligible at the day care service, prepared when the payment has not been received. • 30\$ opening of new account. 	

Schedule 'D' to By-law no. 2015-176, as amended by 2017-157
Annexe 'D' au règlement no. 2015-176, tel que modifié par 2017-157

Tarifs passes d'autobus / Bus pass fees (effectif le 1er janvier 2018/effective January 1st, 2018)	
Adulte/Adult	243.00\$
Étudiant/Student	175.00\$
Journalier/Daily	15.00\$
Livret de billets journalier/Booklet of daily tickets	205.00\$

SCHEDULE "E" TO BY-LAW 2015-176, AS AMENDED BY BY-LAW 2018-33

TARIFS DE LOCATION – SURFACES DE BÉTON
RENTAL FEES – SLAB

	<i>Associations de sport mineur local</i> Local minor sport associations	<i>Autres</i> Others
<i>Heures de pointes</i> Prime Time Hours	45 \$/h	60 \$/h
<i>Heures creuses</i> Down Time Hours	40 \$/h	50 \$/h

TARIFS DE LOCATION – ÉVÈNEMENTS SPÉCIAUX –
SURFACE DE BÉTON
RENTAL FEES – SPECIAL EVENT - SLAB

	<i>Tarifs</i> Fees
<i>Évènement sans boisson</i> Event without alcool	500 \$/jour - Day
<i>Évènement avec boisson</i> Event with alcool	600 \$/jour - Day
<i>Frais d'installation</i> Set-up fees	35 \$/h

**SCHEDULE « F » TO BY-LAW 2015-176
as amended by By-law No. 2017-20**

**RAMPES DE MISE À L'EAU POUR LES EMBARCATIONS
BOAT RAMPS**

TAUX

Frais de tournois par bateau ou activités spéciales	10\$
---	------

RATES

Tournament fees per boat or special activity	\$10
--	------

SCHEDULE "G" TO BY-LAW 2015-176

PUBLICITY ON THE CRTRANSPO BUSES AND BUS SHELTERS

Rates of advertising

Bus shelters

1300\$ annually or 200\$ monthly

Buses

For the buses, the following rates will apply.

Interior Card

- Standard – one sign - \$75 monthly (1 bus) or 100\$ monthly (2 buses)
- Super interior card – two signs – 100\$ monthly (1 bus) or 125\$ monthly (2 buses)

Decal on buses - 6 or 12 months contract

- Back, side of bus or front side window – 175\$ monthly
- Side windows – 125\$ monthly
- Oversized sides (one window + one side of bus) – 225\$ monthly

Decal on buses – 12 month contract only

- Full wrap – 500\$ monthly

**Schedule "H" to By-law 2015-176
Classes of Permits and Permit Fees**

Class of Permit	Base Line Fee	Additional Fees
Group "C" Low Density Residential (single family dwellings)	\$ 1479.00 up to 1,500 sq/ft in <i>gross building area</i>	\$0.80 per sq/ft for buildings with a floor area over 1,500 sq/ft
Group "C" Multiple Residential	\$ 1,530.00 up to 1,500 sq/ft in <i>gross building area</i>	\$1.15 per sq/ft for buildings with a floor area over 1,500 sq/ft
Group "C" Residential Additions and <i>Major Alterations</i>	\$ 638.00 up to 750 sq/ft in <i>gross building area</i>	\$0.75 per sq/ft for buildings with a floor area over 750 sq/ft
Group "C" Residential garage, carport, acc. building, deck, minor alteration	\$ 153.00 up to 300 sq/ft in <i>gross building area</i>	\$0.40 per sq/ft for buildings or structures with a floor area over 300 sq/ft
Group "A", "B", "D", "E" and "F" New Construction	\$ 4,590.00 up to 5,000 sq/ft in <i>gross building area</i>	\$1.40 per sq/ft for buildings with a floor area over 5,000 sq/ft
Group "A", "B", "D", "E" and "F" Additions and <i>Major Alterations</i>	\$ 2,040.00 up to 2,500 sq/ft in <i>gross building area</i>	\$1.40 per sq/ft for buildings with a floor area over 2,500 sq/ft
Group "A", "B", "D", "E" and "F" accessory building, minor alterations	\$ 459.00 up to 1,500 sq/ft in <i>gross building area</i>	\$0.40 per sq/ft for buildings with a floor area over 1,500 sq/ft
Farm Buildings (for animals)	\$ 1020.00 up to 5,000 sq/ft in <i>gross building area</i>	\$0.20 per sq/ft for buildings with a floor area over 5,000 sq/ft
Farm Buildings (storage, without animals)	\$ 816.00 up to 5,000 sq/ft in <i>gross building area</i>	\$0.15 per sq/ft for buildings with a floor area over 5,000 sq/ft
Fabric covered steel truss Buildings (COVER ALL)	\$ 306.00 Fixed fee	
Lagoons	Fixed fee of \$ 357.00	
Silos	Fixed fee of \$ 204.00	
<i>Designated Structures</i> Residential (OBC)	Fixed fee of \$ 204.00	
<i>Designated Structures</i> Other(OBC)	Fixed fee of \$ 408.00	
Solid fuel burning appliance	Fixed fee of \$ 204.00	
Change of Use / Conditional permits	Fixed fee of \$ 255.00	
Other Permits: Permit renewal (10.1) Transfer of permit (11.2) Revision to permit <i>Temporary structures</i>	Fixed fee of \$ 153.00	
Demolition (Residential)	Fixed fee of \$ 204.00	
Demolition (Other)	Fixed fee of \$ 408.00	
Plumbing	\$15.30 per fixture	
Connection fees (water, sewer, storm)	\$51.00 per connection	
Foundation (partial permit)	Additional fee of \$255.00	
Building without a permit fee	Additional fee of double the permit fee(as set out in this schedule "A") to max of 10,000\$	
Use of Large copier machine	A1 format \$5.10 each copy A2 format \$2.55 each copy	

*Fees may be added to tax roll if not paid as per section 7.(8.1) of the Building Code Act.

Notes to Schedule "H"

Note Group "A" buildings: Assembly occupancies
 Group "B" buildings: Detention, care and treatment occupancies
 Group "C" buildings: Residential occupancies
 Group "D" buildings: Business and personnel services occupancies
 Group "E" buildings: Mercantile occupancies
 Group "F" buildings: Industrial occupancies;
As defined under Division A, article 1.4.1.2 of the Ontario Building Code

**ANNEXE "I" du règlement 2015-176, tel qu'amendé par
le règlement 2015-160
SCHEDULE "I" to by-law 2015-176, as amended by by-
law 2015-160**

1. *OFFICIAL PLAN AMENDMENT /
MODIFICATION AU PLAN
OFFICIEL*

\$4,000.00

2. *ZONING BY-LAW AMENDMENT /
MODIFICATION AU RÈGLEMENT DE
ZONAGE*

\$2,600.00

Zoning by-law amendment following a condition of severance / Amendement
au règlement de zonage suite à une condition de morcellement

\$1,000.00

TEMPORARY USE / UTILISATION TEMPORAIRE

\$1,650.00

HOLDING PROVISION / UTILISATION DIFFÉRÉE

\$700.00

3. *SUBDIVISION APPLICATION / DEMANDE DE LOTISSEMENT*

- i) Fees payable at submission of the application /
Les frais sont payables à la soumission de la demande

Draft Plan of Subdivision / Ébauche de plan de lotissement

\$140.00 / dwelling unit or block (*Minimum of \$2,500.00*)
/ par unité d'habitation ou par bloc (*2 500,00 \$ minimum*)

Submission of the Draft Plan of Subdivision following the lapse of approval of the Draft Plan of Subdivision

Soumission d'une ébauche de plan de lotissement suite à la caducité de l'approbation de l'ébauche de plan de lotissement

\$70.00 / dwelling unit or block (*Minimum of \$1,000.00*)
/ par unité d'habitation ou par bloc (*1 000,00 \$ minimum*)

Revision of a Draft Plan of Subdivision Révision
d'une ébauche de plan de lotissement

\$80.00 / dwelling unit or block (*Minimum of \$2,500.00*)
/ par unité d'habitation ou par bloc (*2 500,00 \$ minimum*)

Amendment to the Subdivision Agreement / Amendement à l'entente de lotissement

\$1,000.00

Engineering Fee
Frais d'ingénierie

\$4,000.00 (for two reviews and \$322.53 for each review after)
(pour deux révisions et 322.53 \$ pour chaque révision subséquente)

All the consultant fees collected for the review of plans and studies will be the responsibility of the applicant.

Tous les honoraires de consultant pour la révision des plans et des études seront la responsabilité du demandeur.

ii) Fees payable at Subdivision Agreement Stage /
Les frais sont payables lors de la préparation de l'entente de lotissement

Detailed Engineering Review and Work Surveillance
Révision des plans d'ingénierie et surveillance des travaux

2.5% of the estimated cost of the site works
2.5 % du coût des travaux évalués

(Any and all consultant fees collected for the review and the work surveillance will be the responsibility of the applicant and deducted

*from the total engineering fees calculated for the project.)
(Tous les honoraires de consultant pour la révision et la surveillance
des travaux seront la responsabilité du demandeur et déduits du total
des honoraires d'ingénierie calculés pour le projet.)*

Subdivision Agreement Preparation Fee /
Frais pour la préparation de l'entente de lotissement

\$2,200.00

Administration Fees / Frais administratifs

\$3,200.00

Legal Fees / Frais légaux

\$4,000.00

4. *SITE PLAN APPLICATION / DEMANDE DE PLAN D'IMPLANTATION*

i) Fees payable at submission /
Les frais sont payables à la soumission de la demande

Residential / Résidentiel

\$140.00 / dwelling unit (*Minimum of \$1,000.00*)
/ par unité d'habitation (*1 000,00 \$ minimum*)

Commercial, Industrial, Institutional and other non-residential proposal
Commercial, industriel, institutionnel et pour les projets autres que
résidentiels

\$1,000.00 Less than 5000 square feet / moins de 5000 pieds carrés

\$1,500.00 5000 square feet and up / 5000 pieds carrés et plus

Mixed use / Usage mixte

\$1,000 + \$140,00 per residential unit / par unité résidentielle

Minor Amendment to an existing registered Site Plan Agreement

Modification mineure à une entente de plan d'implantation enregistrée

\$550.00

Creation of/or addition to private parking area
Création ou addition à une aire de stationnement privée

\$550.00

City Engineering Fee / Frais d'ingénierie

\$550.00

+ \$1000 deposit that will be deducted
from the Engineering fees at the time of the
signature of the agreement

+ 1000,00\$ dépôt qui sera déduit
des frais d'ingénieries au moment de la
signature de l'entente

ii) Fees payable at Site Plan Agreement Stage
Les frais sont payables lors de la préparation de l'entente

4% of the estimated cost of the site works up to \$100,000.00
4 % du coût des travaux évalués jusqu'à 100 000,00 \$

3% of the estimated cost of the site works between \$100,000.00 to
\$500,000.00
3 % du coût des travaux évalués entre 100 000,00 \$ et 500 000,00 \$

2% of the estimated cost of the site works over \$500,000.00
2 % du coût des travaux évalués à plus de 500 000,00 \$

*(Any and all consultant fees collected for the review of plans and
studies will be the responsibility of the applicant and deducted from the
total engineering fees calculated for the project.)*

*(Tous les honoraires de consultant pour la surveillance des travaux
seront la responsabilité du demandeur et déduits du total des
honoraires d'ingénierie calculés pour le projet.)*

5. PLAN OF CONDOMINIUM / PLAN DE CONDOMINIUM

Plan of Condominium / Plan de condominium

\$135.00 / dwelling unit (*Minimum of \$1,000.00*)

par unité d'habitation (*1 000,00 \$ minimum*)

Exemption of a Plan of Condominium /
Exemption d'un plan de condominium

\$1,000.00

Condominium conversion / Conversion de plan de condominium

\$550.00

6. *MULTIPLE APPLICATIONS / DEMANDES MULTIPLES*

When an applicant submits more than one application type per site, then the applicant is entitled to a 10% discount on each application.

Lorsque le demandeur soumet plus d'un type de demande pour le même site, alors celui-ci a droit à une réduction de 10 % sur chaque demande.

7. *REQUEST TO EXTEND DRAFT APPROVAL / DEMANDE POUR UNE PROLONGATION DE L'APPROBATION D'UNE ÉBAUCHE*

\$870.00 (*Subdivision or Site Plan*)
(*Lotissement ou plan d'implantation*)

8. *LAND SEVERANCE OR CONSENT / DEMANDE DE MORCELLEMENT*

Creation of a new lot / Création d'un nouveau terrain

\$1,200.00 File / par filière

Other requests (lot enlargement, lot surplus, etc.) / Autres demandes
(agrandissement de terrain, lot de surplus etc.)

\$850.00 File / par filière

Changes to conditions after provisional consent given by the Committee /
Modification aux conditions après l'approbation préliminaire donnée par le
comité

\$350.00

9. *MINOR VARIANCE APPLICATION /
DEMANDE DE DÉROGATION MINEURE*

\$700.00 File / par filière

10. *PART-LOT CONTROL / RETRAIT DES PARTIES DE LOT*

\$550.00 File / par filière

11. *RELEASE OF FINANCIAL SECURITIES /
LIBÉRATION DE GARANTIES BANCAIRES*

\$230.00 *(Per application for partial or full release of financial
securities for Subdivision and Site Plan.)
(Pour chaque demande de libération partielle ou
complète
des garanties bancaires reliées à un projet de
lotissement ou à un plan d'implantation.)*

12. *CASH-IN-LIEU OF PARKING /
COMPENSATION EN LIEU DE STATIONNEMENT*

\$435.00 *(per application / par demande)*

*(Each space reduced by Council shall be valued at \$1,689.82 and
payable as per Council's decision.)
(Chaque place de stationnement réduite par le Conseil est évaluée
à 1 689,82 \$ et doit être payée, selon la décision du Conseil.)*

13. *LETTER OF UNDERTAKING / LETTRE D'ENGAGEMENT*

\$225.00

14. *LIFTING OF 0.30 METER RESERVE /*

à des travaux

	Written opinions	
	\$65.00	+ \$105.40 per hour
Opinion écrites	after	the first
	hour, if required	
		+ 105.40 \$ l'heure après la première heure, si nécessaire

*If the request is for more than one property (several vacant lots in same subdivision) the fees are \$10.53 per extra lot.
Si la demande est pour plus d'une propriété (plusieurs lots vacants à l'intérieur d'un même lotissement) les frais seront de 10,53 \$ pour chaque lot supplémentaire.*

**19. ROAD OPENING OR ROAD CLOSING /
OUVERTURE OU FERMETURE DE RUE**

\$1,100.00 (per application / par demande)

20. SIGN PERMIT / PERMIS D'ENSEIGNE

Permanent Sign / Enseigne permanente

\$120.00 + \$20.00 for an additional sign within same permit application/
+ 20,00 \$ pour toute enseigne additionnelle sous la même
demande de permis

Temporary Sign / Enseigne temporaire

\$120.00 (for the 1st application of the year / pour la première application
dans l'année)

\$60.00 (for any subsequent permit request in that same year / pour toutes
demande de permis ultérieur dans la même année)

Sign permit when sign is already installed / permis d'enseigne lorsque
l'enseigne est déjà installée

\$150.00 + \$30.00 for an additional sign within same permit application/
+ 30,00 \$ pour toute enseigne additionnelle sous la même

demande de permis

Variance to the Sign By-law / Dérogation au règlement sur l'affichage

\$200.00

Variance to the Sign By-law after sign is installed / Dérogation au règlement sur l'affichage après l'installation de l'enseigne

\$400.00

Encroachment permit for a sign / Permis d'empiètement pour une enseigne

\$200.00

Renewal of Encroachment permit / Renouvellement du permis d'empiètement

\$100.00 per year/par année

**21. ARCHIVAL RETRIEVAL FEE /
RECHERCHE DANS LES ARCHIVES**

When a request in writing is made to the Planning Department to retrieve a file located within the City's archives, then the person, Corporation or agency making the request shall be charged a fee of \$110.00.

Lorsqu'une demande écrite est présentée au Service de l'aménagement du territoire pour obtenir un document classé dans les archives de la Cité, alors la personne, la société ou l'agence qui a présenté la demande devra déboursier 110.00\$.

22. REFUNDS / REMBOURSEMENTS

100% If the request is made before the application is placed on technical circulation.

Si la demande est présentée avant le début de la procédure de circulation.

30% If request is made after the technical circulation.

Si la demande est présentée suite à la procédure de circulation.

Nil If request is made after the required public meeting.

Si la demande est présentée suite à la tenue de la réunion publique.

23. *ONTARIO MUNICIPAL BOARD /
COMMISSION DES AFFAIRES MUNICIPALES DE L'ONTARIO*

Applicants agree to pay all costs incurred by the City if the City has substantially agreed with their application and the applicant's request has been appealed to the OMB.

Les demandeurs consentent à payer tous les coûts encourus par la Cité si la Cité a supporté et approuvé leur demande lorsqu'un appel a été logé à la CAMO concernant ladite demande.

24. *COPIES OF CITY DOCUMENTS /
COPIES DE DOCUMENTS DE LA CITÉ*

Official Plan of the Urban Area of the City of Clarence-Rockland Plan officiel de l'aire urbaine de la Cité de Clarence-Rockland	\$35.00
Official Plan of Bourget Plan Officiel de Bourget	\$35.00
Zoning By-law Règlement de zonage	\$35.00
CD of Zoning By-law or Official Plan CD du Règlement de zonage ou du Plan officiel	\$15.00
Schedules of Zoning By-law / Cédules du Règlement de zonage	
i) small format (11 inches X 17 inches) petit format (11 pouces X 17 pouces)	\$4.30 (each schedule) (chaque cédule)
(or smaller) (ou plus petit)	+ \$2.15 if in colour en couleur
ii) large format (2 feet X 3 feet) grand format (2 pieds X 3 pieds)	\$6.46 (each schedule) (chaque cédule)
	+ \$2.15 if in colour en couleur

25. *OTHER REQUEST / AUTRES DEMANDES*

\$220.00

26. *DEVELOPMENT CHARGE DEFERRAL FEE /
FRAIS POUR DIFFÉRER LE PAIEMENT DES REDEVANCES
D'EXPLOITATION*

\$225.00

27. *DEVELOPMENT AGREEMENT / ENTENTE DE DÉVELOPPEMENT*

\$225.00

Schedule 'J' TO BY-LAW 2015-176

USER FEES – CORPORATE SERVICES

USER FEES FOR COMMISSIONER OF OATH SERVICES	
Commissioning of municipal documents	No Fee
Commissioning of residency verification for pension purposes	No Fee
All other documents that may be acceptable to the Commissioner	\$20.00 per document
DEATH REGISTRATIONS	
death notice submitted by Funeral Homes within the City of Clarence-Rockland	\$25.00 for each
death notice submitted by Funeral Homes outside the limits of the City of Clarence-Rockland	\$40.00 for each
MARRIAGE LICENCES	
Licence fee for marriage Licence	\$125.00

ANNEXE "K" / SCHEDULE "K"
to By-law no. 2015-176/ au règlement no. 2015-176
as amended by By-Law 2016-07/ tel que modifié par le règlement 2016-07

USER FEES – FINANCE DEPARTMENT

NSF Charge	\$ 40.00
Returned Item	\$ 40.00
TC Tax & Water Certificates	\$ 60.00 each
TI Tax inquiries (Print-Outs Tax-Water-Ar)	\$ 5.00 each
Duplicate receipt or bill	\$ 5.00 each
Statement of Taxes-Water-Ar account (other than owner)	\$ 35.00 each
Statement of Taxes-Water-Ar account- owner each (except those in arrears)	\$ 30.00
Verification of local improvements (other than owners)	\$ 30.00 each
Property search fee & archives searches	\$ 30.00 each
Update Mortgage Co. Information (new or change)	\$ 30.00 each
Print of copies of assessment view	\$ 30.00 each
Account creation or name change	\$ 30.00 each
Transfers between all accounts	\$ 30.00 each

Schedule 'L' TO BY-LAW 2015-176

OPEN AIR BURNING PERMIT FEES

Permit Fee	
\$25.00	One full year
\$25.00	Special Permit

Schedule 'M' TO BY-LAW 2015-176

BUSINESS LICENCE FEES

LICENCE & BUSINESS CATEGORY	LICENCE FEES	REVISED APPROVAL/INSPECTIONS	EXPIRY DATE
Seasonal	\$60.00 (In operation less than 6 consecutive months)	Zoning, Finance, may require Written permitting private land owner	As specified
Seasonal Produce Vendor	\$60.00 (In operation less than 6 consecutive months)	Zoning, Finance, may require Written permitting private land owner	As specified
Home occupation	\$60.00 Annually	Zoning, Finance, Fire	September 30th
Food/Beverage Service	\$100.00 Annually	Zoning, Finance, Fire, Health Unit, may require Liability Insurance \$1,000,000	September 30 th
Automotive Service	\$100.00 Annually	Zoning, Finance, Fire, may require MTO Certification, MOE Drive Clean Certificate, Liability Insurance - \$1,000,000	September 30th
General	\$100.00 Annually	Zoning, Finance, may require Fire	September 30th
Trades & Contractors	\$100.00 Annually	Zoning, Finance, may require Fire, Liability Insurance \$1,000,000, (may require criminal check)	September 30 th
Recreations	\$100.00 Annually	Zoning, Finance, may require Fire, Health Unit, MTO, Liability Insurance \$1,000,000	September 30 th
Mobile Sales/Service	\$100.00 Annually	Zoning, Finance, may require Fire, Health Unit, MTO, Liability Insurance \$1,000,000	September 30 th
Amusement	\$300.00	Zoning, Finance, may require Community and Recreational Written permitting private land owner, Fire, Health Unit, Liability Insurance	As specified

		\$5,000,000, Technical Standard and Safety Authority (TSSA) Certification, Certification Ontario Amusement Devices permits	
Entertainment	\$500.00	Zoning, Finance, may require Fire, Health Unit, Liability Insurance \$1,000,000	As specified
Transient Trader	\$150.00 Annually	Zoning, Finance, may require Written permitting private land owner	As specified
Transient Trader – Special Event	\$300.00 Annually or \$60.00 per day	Zoning, Finance, may require Community and Recreational Written permitting private land owner, Fire, Health Unit, Liability Insurance \$5,000,000, Technical Standard and Safety Authority (TSSA) Certification, Certification Ontario Amusement Devices permits	As specified
Itinerant Vendor	\$300.00	Zoning, Finance, may require Fire, Health Unit, Liability Insurance \$1,000,000	As specified
Auctioneer	\$200.00 Annually or \$80.00 per day	Zoning, Finance, may require Written permitting private land owner	As specified
SERVICE	APPLICABLE FEES		
Application Fee	\$50.00	N/A	N/A
Change of name	\$25.00	N/A	N/A
Change of address	\$25.00	N/A	N/A
Change of ownership	\$25.00	N/A	N/A
Late Fee	\$10.00/+ 30 days \$25.00/+ 60 days \$45.00/+ 90 days	N/A	N/A

**SCHEDULE « M » TO BY-LAW 2015-176
as amended by By-law No. 2018-136**

BUSINESS LICENCE FEES

LICENCE & BUSINESS CATEGORY	LICENCE FEES	REVISED APPROVAL/INSPECTIONS	EXPIRY DATE
Seasonal	\$60.00 (In operation less than 6 consecutive months)	Zoning, Finance, may require Written permitting private land owner	As specified
Seasonal Produce Vendor	\$60.00 (In operation less than 6 consecutive months)	Zoning, Finance, may require Written permitting private land owner	As specified
Home occupation	\$60.00 Annually	Zoning, Finance, Fire	September 30th
Food/Beverage Service	\$100.00 Annually	Zoning, Finance, Fire, Health Unit, may require Liability Insurance \$1,000,000	September 30 th
Automotive Service	\$100.00 Annually	Zoning, Finance, Fire, may require MTO Certification, MOE Drive Clean Certificate, Liability Insurance - \$1,000,000	September 30th
General	\$100.00 Annually	Zoning, Finance, may require Fire	September 30th
Trades & Contractors	\$100.00 Annually	Zoning, Finance, may require Fire, Liability Insurance \$1,000,000, (may require criminal check)	September 30 th
Recreations	\$100.00 Annually	Zoning, Finance, may require Fire, Health Unit, MTO, Liability Insurance \$1,000,000	September 30 th
Mobile Sales/Service	\$100.00 Annually	Zoning, Finance, may require Fire, Health Unit, MTO, Liability Insurance \$1,000,000	September 30 th
Amusement	\$300.00	Zoning, Finance, may require Community and Recreational	As specified

		Written permitting private land owner, Fire, Health Unit, Liability Insurance \$5,000,000, Technical Standard and Safety Authority (TSSA) Certification, Certification Ontario Amusement Devices permits	
Entertainment	\$500.00	Zoning, Finance, may require Fire, Health Unit, Liability Insurance \$1,000,000	As specified
Transient Trader	\$150.00 Annually	Zoning, Finance, may require Written permitting private land owner	As specified
Transient Trader – Special Event	\$300.00 Annually or \$60.00 per day	Zoning, Finance, may require Community and Recreational Written permitting private land owner, Fire, Health Unit, Liability Insurance \$5,000,000, Technical Standard and Safety Authority (TSSA) Certification, Certification Ontario Amusement Devices permits	As specified
Itinerant Vendor	\$300.00	Zoning, Finance, may require Fire, Health Unit, Liability Insurance \$1,000,000	As specified
Auctioneer	\$200.00 Annually or \$80.00 per day	Zoning, Finance, may require Written permitting private land owner	As specified
SERVICE	APPLICABLE FEES		
Application Fee	\$50.00	N/A	N/A
Change of name	\$25.00	N/A	N/A
Change of address	\$25.00	N/A	N/A
Change of ownership	\$25.00	N/A	N/A
Late fee	\$25.00	N/A	N/A

ANNEXE "N" / SCHEDULE "N"

to By-law no. 2015-176/ au règlement no. 2015-176
as amended by By-Law 2016-07/ tel que modifié par le règlement 2016-07

DOG LICENSING

A) Licence fee:

- | | |
|---|----------|
| i) male or female dog | \$ 25.00 |
| ii) for any dog per household for
handicapped person (with proof) | no fee |
| iii) late registration fee an additional | \$ 20.00 |
| iv) dog tag replacement | \$ 5.00 |
| v) kennel licence | \$ 50.00 |

B) Release fee:

- | | |
|-----------------------------------|-----------|
| i) First release | \$ 73.00 |
| ii) Second and subsequent release | \$ 113.00 |

c) *Adoption fee:*

- | | |
|---|----------|
| i) for each dog (male or female) | \$ 25.00 |
|---|----------|

Schedule 'O' to By-law 2015-176

**TAUX TERRAINS SPORTIFS
CITÉ DE CLARENCE-ROCKLAND**

Terrains sportifs	Saisonniers	Tournoi /Location
Associations de sport mineures Clarence-Rockland Terrains de balle Terrains de soccer	Taux 2013 à avril 2016 \$25.00 / Location	Taux 2013 à avril 2016 \$70.00 / journée \$20.00 / soirée seulement
	Taux 2016 \$30.00 / Location	Taux 2016 \$75.00 / Journée \$20.00 / Soirée seulement
Ligues d'adultes Terrain de balle	Taux 2013 à avril 2016 \$35.00 / Location	Taux 2013 à avril 2016 \$140.00 / journée et soirée \$35.00 / soirée seulement
	Taux 2016 \$40.00 / Location	Taux 2016 \$160.00 / journée et soirée \$40.00 / soirée seulement
Ligues d'adultes Terrains de soccer	Taux 2013 à avril 2016 \$35.00 / Location de jour \$40.00 / Location de soirée	Taux 2013 à avril 2016 \$140.00 / journée et soirée \$40.00 / soirée seulement
	Taux 2016 \$40.00 / Location de jour \$45.00 / Location de soirée	Taux 2016 \$160.00 / journée et soirée \$50.00 / soirée seulement

Schedule 'P' to By-law 2015-176

**Taux de location
des salles communautaires**

Arénas Clarence Creek et Jean-Marc Lalonde Organisme sans but lucratif reconnu Recognized non-profit organizations	2016
Réunion / Déjeuner Meeting / Breakfast	30\$
Carnaval Carnival	120\$/jour \$120/day

Autre organisme/particulier Other organizations/individuals	2016
Activité sans boisson Activity without alcohol	40\$/heure \$40/hour
Activité avec boisson Activity with alcohol	60\$/heure \$60/hour
Funérailles Funerals	120\$ \$120

Centres Ronald Lalonde et Alphonse Carrière / Ronald Lalonde and Alphonse Carrière Community Centres	2016
Réunion Associations/Paroisses seulement Meetings Associations/Parishes only	30\$/max. de 3 heures \$30/max of hours
Déjeuner/Dîner Associations/Paroisses seulement Breakfast / Dinner Associations/Parishes only	35\$
Funérailles / Funerals	110\$
Autres activités / Others activities Activité sans boisson Activity without alcohol	30\$/heure \$30/hour
Autres activités / Others activities Activité avec boisson Activity with alcohol	35\$

Centre Chamberland et Local Optimiste St-Pascal Baylon Chamberland Centre and St-Pascal Optimist Hall	2016
Atelier Associations/Paroisses seulement Workshop Associations/Parishes only	30\$/max. de 3 heures \$30/max of 3 hours
Autres activités / Other activities	80\$

SCHEDULE "Q" TO BY-LAW 2015-176, as amended by-law 2018-33

FEES, CHARGES AND SURCHARGES

1. FEES

<i>Material Type</i>	<i>Current Rate</i>	<i>Minimum Charge</i>
Yard Waste	Free	N/A
Branches up to 12" in diameter	Free	N/A
Household Hazardous Waste	Free	N/A
Blue and black box recyclables	Free	N/A
Scrap metal (without refrigerants)	Free	N/A
Tires	Free	N/A
Textiles	Free	N/A
Electronics	Free	N/A
Bale wrapping	Free	N/A
Weigh only ticket	\$20.00 per ticket	\$20.00 per ticket
Items containing refrigerants	\$20.00 per item	\$ 20.00 per item
Cover alternative and concrete	\$45.00 per tonne	\$20.00
Construction wood	\$45.00 per tonne	\$20.00
Residential, Commercial, Construction and Demolition Waste (not defined as mixed loads)	\$90.00 per tonne	\$20.00
Mixed loads	\$135.00 per tonne	\$20.00
Contaminated soils	\$135.00 per tonne	\$20.00
Asbestos	\$ 300.00 per tonne	\$20.00 + surcharge

2. SURCHARGES

<i>Surcharge Type</i>	<i>Rate</i>	<i>Minimum Charge</i>	<i>Maximum Charge</i>
Extended opening hours	\$110 per hour	\$330 per day	N/A
Hazardous waste in load	\$10 per item	\$30 per load	\$300 per load*
Electronic waste surcharge	\$30 per item	\$30 per load	\$300 per load*
Refrigerant surcharge	\$30 per item	\$30 per load	\$300 per load*
Tires Surcharge	\$30 per tire	\$30 per load	\$300 per load*
Administrative billing surcharge	\$50 per visit	N/A	N/A

*Does not include payment for removal and associated administrative surcharge of 25%, if required.

3. In the event the scale is not operable, fees shall be calculated using a ratio of 0.2 tonnes per cubic meter for uncompressed loads and 0.4 tonnes per cubic meters for compressed loads.